



COLUMBIA COUNTY SHERIFF'S OFFICE

OPEN POSITION ANNOUNCEMENT APPLICATION CLOSE DATE – OPEN UNTIL FILLED

The Columbia County Sheriff's Office is currently seeking interested and qualified candidates for the position described below. As a condition of employment, employees are required to participate in the payroll direct deposit program. A complete, detailed job description for this position is available in the Columbia County Sheriff's Office Human Resources Division.

POSITION TITLE:	DEPUTY SHERIFF – PATROL DIVISION
HOURS:	Full time, 12-hour shifts with rotating days off, some weekends and holidays. 24 hour operation. May be called in for emergencies or to accommodate staffing requirements.
SALARY:	\$33,000/year. Education bonus, incentive pay, and equipment. Bi-weekly pay period (\$1269.23/pay period).
DESCRIPTION:	Performs a wide range of general law enforcement duties in the prevention, detection and investigation of criminal acts; apprehends and arrests law violators; safeguards lives and property; and related work as required. Investigates all complaints which are assigned to him or her or are brought to his or her attention by any means, and take enforcement action in those cases which come under the jurisdiction of the Sheriff's Office. Use best efforts to prevent the commission of crimes, suppress all forms of commercialized vice and detain and apprehend criminals.
TRAINING:	Deputy Sheriffs are provided with agency-conducted training, which includes operational issues, policies and procedures, and instructions for performing the duties of the position. Deputy Sheriffs are provided with regular, in-service training to maintain current FDLE/CJSTC Law Enforcement Officer certification.
REQUIREMENTS:	To apply for this position: Complete Job Application Provide Copy of High School Diploma/GED Possess current FDLE/CJSTC Florida Law Enforcement Officer Certification Must have a current valid Florida Driver's License or ability to obtain one Be able to effectively communicate information both orally and in writing
SELECTION:	Selected applicants will be scheduled for an oral interview board with various representatives of the Sheriff's Office. Selected applicants must successfully complete the requirements of a conditional employment offer and a pre-employment background investigation.
DEADLINE:	Position will remain open until filled. Applications can be picked up at the CCSO Operations Center, 4917 E. US Hwy 90 Monday – Friday, 8:00 a.m. to 5:00 p.m. or printed from the CCSO website at www.columbiasheriff.org (Applications that are Incomplete, Missing Information or Faxed will not be processed).
CONTACT INFO:	Human Resources Division, Columbia County Sheriff's Office 4917 East US Hwy 90, Lake City, FL 32055 Office: 386-758-2130; Fax: 386-719-7596

EQUAL EMPLOYMENT OPPORTUNITY